

## 2017-18 Special Pupil Requests

Parents may ask for “Special Pupil Requests” (SPR) beginning April 7, 2017 through July 13, 2017. A Principal’s primary consideration in approving SPR’s will be the ability to maintain class size caps throughout grade levels and meeting certain hardship criteria. With an approved SPR, parents must provide transportation for the student.

Specific “HARDSHIP” allowances for requesting an SPR to a non-assigned school zone are:

- **Employees:** Employees’ children may attend any school requested as long as satisfactory grades, attendance, and discipline are maintained;
- **Day Care:** (PK-6 only) Parents who desire an SPR because of before/after school care may request an SPR provided the day care provider is located within the attendance area of the requested school. Parents will need to complete day care provider form (STD-1-2479);
- **Medical Condition:** Must attach physician statement;
- **Academic Programs:** (For grades 9-12 only) Verification by principal of acceptance into academic program required;
- **Seniors:** Students about to enter their senior year at a high school;
- **Extenuating Circumstances:** attach any/all documentation;
- **McKay Scholarships** will be considered for a SPR at any time. Space availability is limited to programs capable of providing those services required by the student’s IEP;
- **Siblings:** To keep siblings together at a school site if attending during the same school year.

Students who currently have an approved SPR will not need to reapply to continue attending that same school for the following year. However, upon transitioning to the next level school, students will need to follow the COE or SPR policies;

IMPORTANT: SPR’s may be rescinded by the school principal if:

- Incorrect or false information was provided in the SPR application;
- Attendance, tardiness, or discipline/behavior problems develop at the receiving school;
- Academic standards are not maintained by the student.