

School District of Clay County

Request for Approval of Non-Board Approved or Non-State Adopted SUPPLEMENTAL or CORE Instructional Materials

School _____ Grade Level _____

Subject _____ Course _____

Type of Instructional Material: Textbook Novel Audio visual (tape, DVD, etc.)
 Workbook Software Other: _____

Title _____

Author, Editor, or Director _____

Publisher/Producer _____ ISBN # (If known) _____

Date material was reviewed by School Curriculum Council _____

This material is: Non-State Adopted
 Different from the Board Approved CORE textbook (Non-Board Approved)

List page numbers or frames and concerns cited by committee members: _____

Using criteria for content, presentation, and learning, check all that apply:

- The content aligns with state standards for the subject, grade level, and learning outcomes
- The level of difficulty/complexity is appropriate for the students and grade level
- The portrayal of gender, ethnicity, age, and social groups includes multi-cultural fairness
- The organization/presentation of the material allows students to explicitly identify ideas
- The material is not biased, has no profanity or adult situations, and contains no pornography
- The material is appropriate to support learning outcomes specified in standards
- This Instructional Material is recommended for classroom use
- This Instructional Material is not recommended for classroom use

Comments: _____

The Curriculum Council: Recommends approval of this Instructional Material
 Does not recommend approval of this Instructional Material

For Instructional Support Use

- The recommendation of your School Curriculum Council is accepted.
- Review of this material has been forwarded to a District Curriculum Council and no purchase of the Material can proceed until the school receives notification from the District Council.

Procedures are documented in the Handbook of Instructional Materials Procedures.

Teacher made materials and supplemental materials that are part of a district adoption are exempt.

AP and IB textbooks are also exempt.